



# **CYPRESS RIDGE HIGH SCHOOL**

## **PARKING AND TRAFFIC REGULATIONS 2009 - 2010**



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**CYPRESS RIDGE HIGH SCHOOL**

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## **\*\*\*\*\* RESPONSIBILITIES \*\*\*\*\***

Cypress Ridge High School assumes no responsibility for the direct care and/or protection of any vehicle or its contents at any time it is operated or parked on the campus. The school reserves the right to impound, immobilize, or tow any vehicle (**WITHOUT PRIOR WARNING**) which:

- is parked in a manner dangerous to vehicular or pedestrian traffic
- is without a parking decal
- has an unauthorized or altered decal
- has no license plates
- has caused damage to school property
- is parked in teacher or staff parking

The owner will be responsible for the cost involved in removing, immobilizing, and storing the vehicle.

**VIOLATION OF ANY OF THE ABOVE RULES OR REGULATIONS MAY  
RESULT IN THE LOSS OF  
DRIVING PRIVILEGES OR OTHER DISCIPLINARY ACTION**

## **INTRODUCTION**

The rules and regulations set forth in this booklet have been developed in an effort to provide the maximum benefit for all concerned. Everyone driving on campus is expected to comply with these regulations. Parking privileges available to faculty, staff, and students are not transferable.

The term "motor vehicle" as used in these regulations applies not only to automobiles, but to all types of motor driven vehicles such as trucks, vans, motorcycles, motor bikes, and motor scooters.

Only prompt registering of vehicles (including changes in state license plate numbers) and the proper display of a current campus parking decal will assure parking privileges.

## VEHICLE REGISTRATION

### 1. Who must register?

Any student, faculty, staff, or administrator who operates or parks a motor vehicle on the Cypress Ridge High School campus must register each vehicle with the assistant principal's office.

The school provides limited parking space for students. The issuance of student parking decals shall be limited to Seniors, Juniors and Sophomores. We will issue parking decals to Seniors first, Juniors second and Sophomores on a first come first serve basis, until all spaces are sold. The number of decals issued shall be limited to the parking spaces available on campus. *Any student with excessive absences or an unpaid fee or fine will not be issued a parking decal.*

### 2. Why Motor Vehicles Should Be Registered

The registration of all motor vehicles is necessary to provide for the efficient and maximum use of available parking space, convenience, and safety.

### 3. Registration Procedures

Parking decals may be purchased in the Assistant Principal's, Rm# 1512.

Applicant must apply in person.

Applicant must present a **copy** of current Texas driver's license.

Applicant must provide a **copy** of current and VALID proof of insurance for the vehicle which will be used on campus. (STATE LAW)

Applicant must return completed Parking Decal Application with Parent signature.

Applicant must have the **Random Student Drug Test (RSDT) Permission Form completed and signed by both the student and parent. No Exception.**

It is the student's responsibility to inform a secretary in the Assistant Principal's office of **ANY** changes made to this information during the year. Decal may be revoked for failure to report changed information.

#### 4. Cost

A parking fee of \$50 per year shall be charged to all students who desire to drive a motor vehicle to school and meet the requirements stated in this policy. The fee is adjusted to \$40 at mid-term or thereafter. Replacement decals will cost \$5. **\*\*NO DECAL WILL BE REPLACED UNLESS THE OLD DECAL, OR A LARGE PORTION OF IT, IS RETURNED TO THE ASSISTANT PRINCIPAL'S OFFICE.**

#### 5. Placement of Decal and Responsibilities

All motor vehicles must have a parking decal permanently affixed to the **inside of the front window, driver's side, above a valid inspection or registration decal. NO EXCEPTIONS!!!** It must be readily visible at all times. Motorcycle decals must be affixed to the **left-hand side of the gas tank.**

Persons counterfeiting, altering, defacing, or transferring a parking decal to another vehicle or person, or providing false information will be subject to disciplinary action, as set forth in the Student Code of Conduct, and will face loss of parking privileges.

The parking decal is to be used **ONLY** on the vehicle for which it is issued. Once the decal is placed on the vehicle, it **MAY NOT BE REMOVED** or transferred to another vehicle. **ONCE REMOVED, IT IS INVALID.** Replacement decals may be obtained from the assistant principal's office. **NO DECAL WILL BE REPLACED UNLESS THE OLD DECAL, OR A LARGE PORTION OF IT, IS TURNED IN TO THE OFFICE.**

#### 6. Where to Park

Faculty, staff, and students must park only in the designated areas which correspond to the decal issued. Motor vehicles should be parked so as not to obstruct traffic and impede public safety. All roadways and lanes must be kept clear for emergency and fire apparatus. In all cases in which a car is parked, the position shall be such that the whole of the motor vehicle is located within the boundaries of the parking space.

## 7. Location of Parking Areas (head-in parking only)

Students must park only in area designated as student parking!!!  
Early release students must park in the designated early release lot.

## 8. Where NOT To Park

### **NO STUDENTS SHALL PARK IN:**

- Handicapped areas - all handicapped vehicles must have a handicap hanger clearly visible
- Areas designated as “**VISITOR PARKING**”
- Areas designated for “**STAFF PARKING**”
- Areas indicated and marked as “**FIRE ZONES**”
- Areas blocking roadways, driveways, or intersections
- Areas blocking entrances in service driveways for delivery and/or maintenance vehicles
- On grass or sidewalks
- Areas indicated by “**No Parking--Tow Away**” signs

## 9. Campus Speed Limit

The maximum campus speed limit is **10 MPH**. Certain hazardous conditions may exist, such as slippery pavements, blind intersections, or pedestrian traffic where **10 MPH** may be considered an excessive rate of speed.

Any student who violates the speed limit or exhibits reckless driving shall be subject to disciplinary action and/or involvement of law enforcement. **Parking privileges may be revoked!**

## 10. Handicapped Parking

Persons who are physically handicapped may receive special parking privileges. Anyone requiring temporary privileges after an illness or injury must submit a statement from the doctor. A special temporary parking permit can be obtained from the assistant principal's office.

## 11. What if the motor vehicle is disposed of?

**YOU ARE RESPONSIBLE** for removing your parking decal prior to the disposal of any motor vehicle and for obtaining a replacement decal for a new vehicle. Any change in the state license plate number, year and make of vehicle, or change of address must be reported immediately to the assistant principal's office.

## **12. What if another vehicle is used?**

If it becomes necessary for you to use another vehicle (while your vehicle is in the shop for repairs, etc.), the state **license plate number** of the motor vehicle used and valid **proof of insurance** must be reported to the office. The vehicle will be placed on the Do Not Tow list (if 3 days or less).

*The administration reserves the right to deny the student from being placed on the Do Not Tow list.*

## **13. What to Do in Case of a Breakdown**

You must notify the campus Security officer if you leave your car in a restricted area. If this is not feasible at the time, you are to display a note on your windshield explaining your trouble or specific problem. Abandoned motor vehicles are to be removed within eight (8) hours from the campus at the owner's expense.

# VIOLATIONS AND PENALTIES

## 14. Towing of Vehicles

Vehicles shall be parked only in areas designated by the building principal for student parking. Motor vehicles that do not have a parking decal or are improperly parked shall be towed away by a bonded commercial wrecker. It shall be the responsibility of the student and/or the vehicle owner to pay for any towing and storage charges. Information as to where the vehicle has been taken may be obtained from the assistant principal's office. Students may also call 281-897-4337 after school hours for the towed vehicle's information.

### **Vehicles may be towed *WITHOUT A WARNING* when parking:**

- in prohibited areas or in an area other than that designated by decal
- on grass or sidewalks
- in a loading zone
- in designated “RESERVED” or “VISITOR” parking spaces
- at the end of a row of spaces that is not marked for parking
- double parking
- in a “Fire Zone”
- in a “HANDICAPPED” parking space
- in areas indicated by “No Parking—Tow Away” signs
- in entrances blocking service driveways for delivery and/or maintenance vehicles
- in any areas designated for teachers or faculty
- with a parking decal which is stolen, forged, or not registered to the vehicle on which it is placed
- after owner's parking decal has been revoked or suspended

## 15. Illegal Parking (for students *with* parking decals)

Illegal parking violations will result in vehicular immobilization or towing. The owner of the vehicle will be responsible for the cost involved in removing, impounding, and storing of such vehicle.

Illegal parking violations may result in the suspension of driving and/or parking privileges on the school campus for the remainder of the current school year.

**ANY STUDENT WHO PARKS ON CAMPUS AND DOES NOT POSSESS A PARKING DECAL WILL BE TOWED IMMEDIATELY!!!**

## 16. Traffic Signs

The absence of posted signs shall not constitute a valid excuse for violating the regulations set forth in this booklet.

## 17. Leaving Campus

Cypress Ridge High School is a closed campus. Students are not permitted to leave campus for lunch or under any other circumstances. When leaving campus, students must have parental permission and sign out in the attendance office. The attendance office will issue a pass to leave campus. If a student leaves campus or takes other students off campus without permission, the parking decal **will** be revoked.

Students are not allowed or permitted to go to their vehicles during the school day (between 7:30 am and 2:30 pm) without a signed pass from the assistant principal's office. Any student who fails to comply with this directive will be subject to disciplinary action. **PASSES WILL ONLY BE GIVEN FOR EXTREME EMERGENCIES.** Please **DO NOT** use your vehicle as a locker, as passes will **NOT** be given to retrieve books from your vehicle!

## 18. Additional reasons parking permits may be revoked

- Excessive Absences (8 per semester) / Tardies (5 per semester)
- Failing Grades
- Poor Discipline

## 19. Vehicle Searches

Vehicles parked on school property are under the jurisdiction of the school. **The school reserves the right to search any vehicle if reasonable cause exists to do so.** Students have full responsibility for the security of their vehicles and will make certain they are locked and their keys are not given to others. **Students will be held responsible for any prohibited objects or substances, such as alcohol, drugs, and weapons, that are found in their cars and will be subject to disciplinary action.** Searches of vehicles may be conducted at any time there is reasonable cause to do so, with or without the presence of the student.

## **20. Random Student Drug Test (RSDT)**

In a proactive measure to help maintain a drug-free environment for all students, members of the Cypress-Fairbanks ISD Board of Trustees adopted a policy to implement random student drug-testing. Since drug use can increase the risk of injury to students, Cypress-Fairbanks I.S.D. shall require all students in grades 9-12 who participate or intend to participate in school-sponsored competitive extracurricular activities **as well as students who apply for and receive a parking permit** to agree to undergo random student drug testing.

When the test results indicate the presence of illegal drugs, banned substances, or adulteration, the following will occur:

### **First time positive result:**

- The student will be suspended from participation in any school-sponsored, competitive, extracurricular **performances, competitions**, and/or have his/her will forfeit **parking privileges** for a **three-week period**.
- The student will be **required** to attend an appointment with a Licensed Chemical Dependency Counselor for an assessment. During the period of suspension the student will undergo additional drug testing.
- For more information please go to: <http://www.cfisd.net/safe/studentdrug.htm>

**A \$5.00 replacement fee will be charged for a new parking sticker when/if parking privileged is restored.**

**VIOLATIONS OF ANY OF THE ABOVE RULES OR REGULATIONS MAY  
RESULT IN THE LOSS OF DRIVING PRIVILEGES AND/OR OTHER  
DISCIPLINARY ACTION**

## GENERAL INFORMATION

All thefts, accidents, and offenses that occur on campus must be reported to the campus security officer and the assistant principal's office immediately. Report lost and/or found articles to the campus security officer and the assistant principal's office.

A record of serial numbers should be kept on **ALL** valuables. Mark your vehicle accessories with your Texas driver's license number. Keys or valuables should not be left in vehicles, and vehicles should be locked during the school day.

The school district reserves the right to change any or all parts of these regulations as necessary.

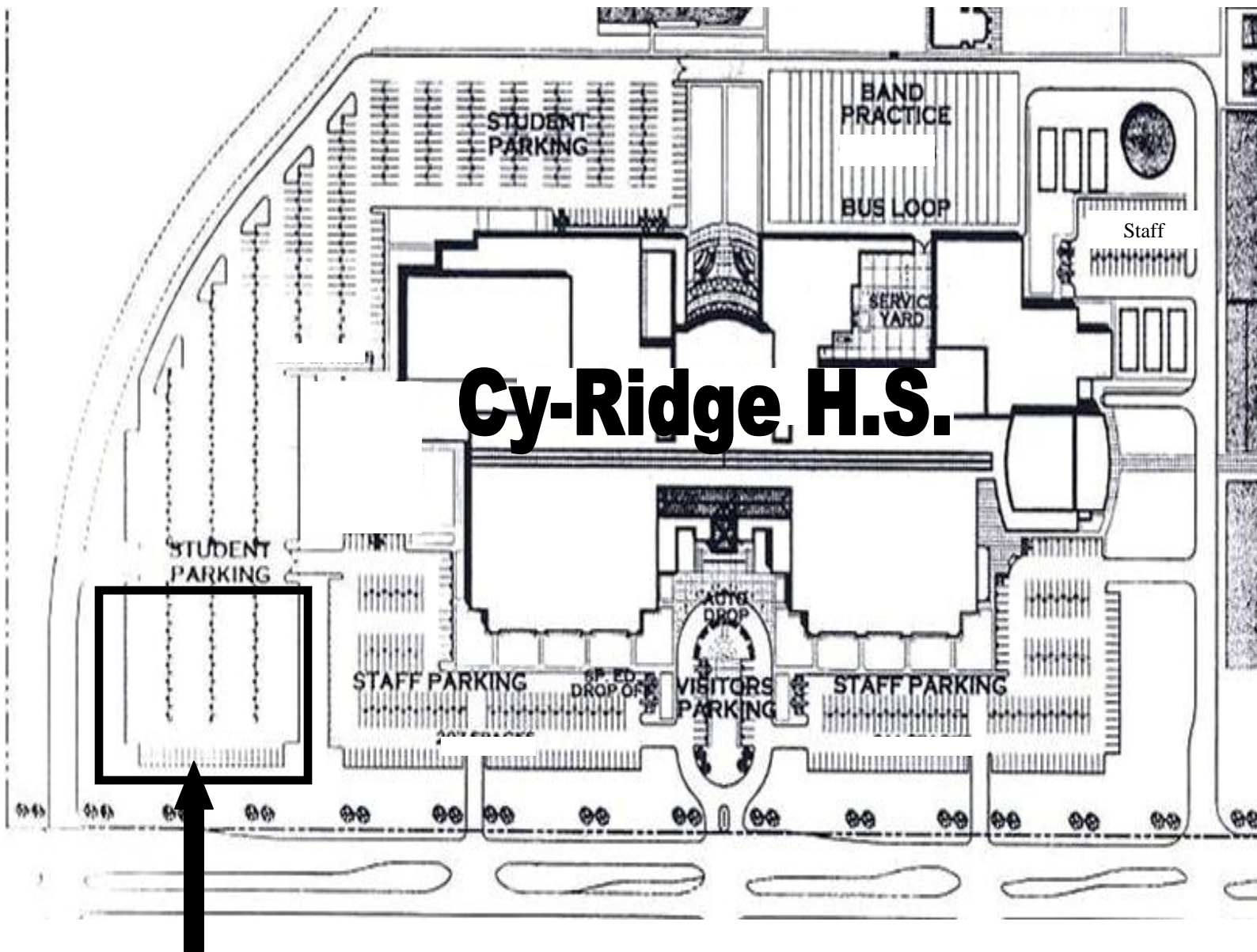
All students, faculty, and staff members will be responsible for complying with the regulations printed in this booklet.

Students are not allowed or permitted to go to their vehicles during the school day without a pass from the assistant principal's office. Any student who fails to comply with this directive will be subject to disciplinary action.

No drugs, alcohol, or weapons of any type will be permitted in vehicles on campus. All student vehicles are subject to random contraband searches by the K-9 unit. If the dog alerts to a car, the student shall be asked to unlock the car doors and trunk for an internal inspection. If the student refuses to consent to the search, parents and authorities shall be notified.

Board policy on student traffic may also be found in the Student Code of Conduct.

***THE SCHOOL HAS THE RIGHT TO REVOKE  
A PARKING DECAL AT ANY TIME,  
NO REFUNDS WILL BE GIVEN!!***



**Early Release Parking:**

**Must have ER sticker. All others will be towed.**

**All early release students must park in the area designated above.**